



**CONTACT INFORMATION** (Will Not Be Listed On Website)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Company Name \_\_\_\_\_ Type of Business \_\_\_\_\_  
Email Address \_\_\_\_\_ Billing Address \_\_\_\_\_  
Phone# \_\_\_\_\_ Cell # \_\_\_\_\_

**WEBSITE INFORMATION**

Business Address \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Toll Free \_\_\_\_\_ Email \_\_\_\_\_  
Web Domain (www) \_\_\_\_\_ Registered \_\_\_\_\_ Other Choices \_\_\_\_\_  
I Have Hosting \_\_\_\_\_ Current Host \_\_\_\_\_ FTP Address \_\_\_\_\_ User Name \_\_\_\_\_ Password \_\_\_\_\_  
I Need To Discuss Hosting \_\_\_\_\_  
New Website or Remodel \_\_\_\_\_ Budget \_\_\_\_\_ Time Frame \_\_\_\_\_ Desired Web Package \_\_\_\_\_  
Mission Statement/Quote \_\_\_\_\_  
Website Purpose \_\_\_\_\_  
Target Audience \_\_\_\_\_  
General Description/Look of Site \_\_\_\_\_  
Websites You Like; www \_\_\_\_\_ www \_\_\_\_\_ www \_\_\_\_\_ www \_\_\_\_\_  
Competitors \_\_\_\_\_  
Number of Pages Needed \_\_\_\_\_ Page Names/Categories \_\_\_\_\_  
Colors You Like \_\_\_\_\_ Colors You Don't Like \_\_\_\_\_  
Client Expectations \_\_\_\_\_  
Additional Features You would Need or Like to See on Your Website:

- |   |   |  |                                       |
|---|---|--|---------------------------------------|
| <input type="checkbox"/> Multi-Media (video)            | <input type="checkbox"/> Message Board        | <input type="checkbox"/> Blog/Newsletter | <input type="checkbox"/> Contact Form |
| <input type="checkbox"/> Flash Animation                | <input type="checkbox"/> Product Portfolio    | <input type="checkbox"/> Downloadables   | <input type="checkbox"/> Icons        |
| <input type="checkbox"/> Special Graphics/Illustrations | <input type="checkbox"/> SEO Package          | <input type="checkbox"/> Logo Design     | <input type="checkbox"/> Testimonials |
| <input type="checkbox"/> Our Pictures/Images            | <input type="checkbox"/> Your Pictures/Images | <input type="checkbox"/> Custom Artwork  | <input type="checkbox"/> Other _____  |